

Mazzella Partnership LLC

Senior Project Manager

About The Mazzella Partnership:

The Mazzella Partnership (MP) is the industry-leading golf course project management and owner's representation firm. We specialize in guiding clubs through complex golf course construction, renovation, and restoration projects from inception to closeout — ensuring that vision, budget, and execution align seamlessly. With a hands-on approach, decades of expertise, and a deep understanding of the golf industry, MP protects club interests while delivering exceptional project outcomes.

Position Overview:

The Mazzella Partnership is seeking a highly experienced and motivated **Senior Project Manager** to join our team on a full-time contract basis. This individual will play a critical role in managing golf course construction projects, liaising with clients, and handling essential back-end operational tasks. The ideal candidate must possess deep industry experience, strong project management skills, and a client-facing presence that aligns with our firm's values of **honesty, integrity, dedication, and perseverance**.

Key Responsibilities:

- **Team Building & Collaboration:** Assess specific project needs to develop RFP's for the addition of new team members, and oversee interdisciplinary coordination to achieve project success.
- **Project Budgeting & Financial Oversight:** Develop, manage, and track project budgets, including invoice verification and cost control.
- **Construction Management:** Travel to and oversee golf course construction projects, ensuring quality control and alignment with project goals.
- **Client & Stakeholder Communication:** Organize and lead meetings (both virtual and in-person) with club stakeholders and other project team members.
- **Report Writing & Documentation:** Draft professional reports, proposals, and project assessments for clients and internal use.
- **Scheduling & Coordination:** Maintain timelines and schedules for multiple projects, ensuring deadlines and deliverables are met.
- **Strategic Support:** Assist in decision-making processes with the firm's leadership, keeping key stakeholders informed of project progress.



Required Qualifications & Experience:

- Minimum **15 years of experience** in the golf industry, with a strong preference for candidates who have extensive experience in **golf course construction**. This may include past roles working for an architect, contractor, or a club undergoing major renovations.
 - Proficiency in **Microsoft Office Suite (Word, Excel, PowerPoint)** for budgeting, reporting, and presentations.
 - Strong **public speaking skills** with the ability to lead club stakeholder meetings and engage confidently with clients.
 - **Proven experience** managing golf course construction projects, budgets, and schedules.
 - Exceptional written and verbal communication skills.
 - Self-motivated with the ability to **work independently while collaborating closely** with the firm's leadership.
 - Ability to **travel** with the intent to oversee projects and meet with clients; anticipate approximately **4 to 6 days per month**.
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Position Details:

- **Employment Type:** Full-time contract position (1099 contractor)
 - **Compensation:** \$12,000 - \$15,000 per month commensurate with experience, plus reimbursement for business-related expenses, including travel and lodging.
 - **Location:** Remote with travel requirements based on project needs.
 - **Start Date:** ASAP when the ideal candidate is identified and available.
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Hiring Process:

1. **Résumé Review:** Applications will be screened to identify top candidates.
 2. **Interviews:** Selected candidates will participate in interviews to assess qualifications and cultural fit.
 3. **Final Selection:** The best candidate will be offered the position based on experience, expertise, and alignment with our firm's values.
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This is an exciting opportunity for a seasoned professional looking to make a significant impact in golf course construction and project management. If you are passionate about delivering top-tier results and working alongside industry leaders, we encourage you to apply. Join the Mazzella Partnership to have a hand in shaping the evolution of the golf landscape.

To Apply:

Please submit your résumé and a brief cover letter outlining your experience and interest in the role to Jason Hurwitz at jason@mazzellapartnership.com.